



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF NUEVA VIZCAYA

26 July 2024

DIVISION MEMORANDUM
No. **292**, s. 2024

MONITORING ON THE OPENING OF CLASSES FOR SCHOOL YEAR 2024-2025

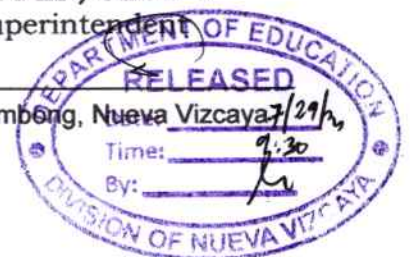
To: Assistant Schools Division Superintendent
School Governance and Operations Division Chief
Curriculum Implementation Division Chief
Public Schools District Supervisors/District In-Charge
Public and Private Elementary and Secondary School Heads
All others concerned

- Pursuant to DepEd Order No. 9, s. 2024 on School Calendar of Activities for School Year 2024-2025 and Regional Memorandum No. 272, s. 2024 on Monitoring on the School Opening of Classes for School Year 2024-2025, this Office informs the field of the monitoring of the opening of classes for SY 2024-2025 from July 29 – August 2, 2024 in the different districts/schools (both public and private) of the SDO Nueva Vizcaya.
- The monitoring activity aims to:
 - gather data on the extent of actual in-school learners for the upcoming school year;
 - conduct a thorough inventory of learning resources to be utilized throughout the school year, assessing the availability, quality and relevance, recognize and document milestones achieved in the preparation for the upcoming school year; and
 - identify issues and concerns that may affect effective planning, considering indicators that could aid in planning for technical assistance.
- The list of monitoring team is hereto attached as Enclosure 1. They are expected to coordinate to their assigned district/s through the district supervisors for necessary arrangements/information regarding the activity. Also, assigned SDO monitors who have the same itinerary (district/s assignment) with the RO Monitors are expected to show usual courtesy to the latter by co-facilitating their accommodation (travel, etc.) to the said district/s.
- Also enclosed is the monitoring tool provided by Regional Office. Each monitor (both from CID and SGOD) is expected to accomplish the said form and submit the encoded form to the SGOD Chief on August 5, 2024 (until 12 noon) for consolidation and submission to the Office of the SDS thereafter.
- Travel and miscellaneous expenses of the division monitoring team shall be chargeable to the Division MOOE subject to the usual auditing and accounting rules and regulations.
- For guidance, information and strict compliance.

ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent



Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya
Telephone Nos.: (078) 362-0106, 09171589946
Email Address: nuevavizcaya@deped.gov.ph
Website: www.deped-nv.com.ph



DIVISION MONITORING TEAM

Monitors		PSDS/DIC	District
RO Itinerary to be identified (TBI)	SDO - SGOD		
Daisy Doral – Education Program Supervisor, HRDD <ul style="list-style-type: none"> • <i>Aritao I and II</i> • <i>Dupax del Norte I and II</i> • <i>Dupax del Sur</i> • <i>Santa Fe</i> Ronnie Guiloy, Education Program Supervisor, QAD <ul style="list-style-type: none"> • <i>Bambang I and II</i> • <i>Kasibu East and West</i> • <i>Kayapa East and West</i> • <i>Alfonso Castañeda</i> • <i>Ambaguio</i> 	Joshua W. Umli	Romeo Arcibal	Alfonso Castaneda
	Mark Henrick Nicanor	Carmelita L. Pale	Ambaguio
	Roscoe N. Gacusana EdD	Arnel A. Panganiban	Bambang I
		Edward M. Santiago	Bambang II
	Ma. Theresa B. Iglesia	Arnel M. Batalla EdD	Aritao I
		Jerry B. Lazaro	Aritao II
	Melany M. Asuncion PhD	Mona Lisa A. Cabato PhD	Bagabag I
		Singasing G. Valdez	Bagabag II
	Julius C. Calangan	Merlyn S. Abat	Bayombong I
		Marivic C. Bacud EdD	Bayombong II
	Christian Lloyd Vicente	Lemuel Santos	Diadi
	Marianne C. Eugenio PhD	Lina D. Pal-ec	Dupax del Sur
		Irene B. Bosque EdD	Santa Fe
	Romeo Emmanuel C. Yarcia II	Josie L. Conde EdD	Dupax del Norte I
		Alano C. Mendoza	Dupax del Norte II
	Noli Mar M. Navarro EdD	Allan L. Paclit	Kayapa East
		Onofre M. Molina EdD	Kayapa West
	Rommel S. De Gracia PhD	Marlon V. Butay	Kasibu East
		Ma. Olivia M. Brazil EdD	Kasibu West
	Ryan Christopher A. Buccat MD, Dr. Epifania P. Tumaliuan DMD	Imelda S. Moreno	Solano I
	Cesario C. Mariano EdD	Solano II	
	Rubilyn C. Gajo	Quezon	
Maria Licel T. Balico	Loreto T. Alaman	Villaverde	

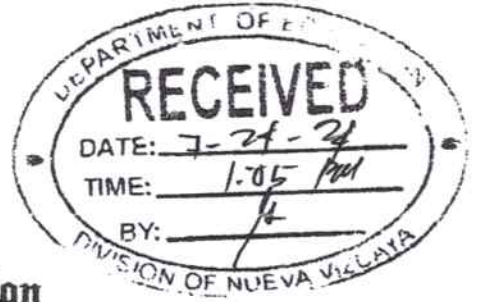
Note:

- Nurses should be on duty in their respective district assignment/s
- Monitors from RO, may visit any district/school anytime during the duration of the monitoring
- Education Program Supervisors will be on their respective anchor districts/stewardships, accordingly
- SDS, ASDS and Chiefs shall have flexible schedule/s in visiting districts/schools






Republic of the Philippines
Department of Education
REGION II-CAGAYAN VALLEY



July 22, 2024

REGIONAL MEMORANDUM
No. **272** s. 2024

**MONITORING ON THE OPENING OF CLASSES
FOR SCHOOL YEAR 2024-2025**

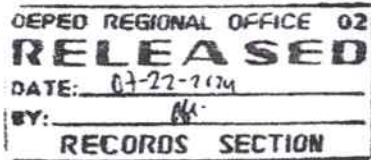
To: Schools Division Superintendents

1. Pursuant to DepED Order No. 009 s. 2024 on School Calendar of Activities for the School Year 2024-2025, the Department of Education Regional Office 02 ensures smooth opening of classes.
2. Relative to this, in order to ascertain the readiness of public and private elementary and secondary schools and ALS community learning centers in Region 02 during the first week of the opening of classes, this Office shall conduct regionwide-school monitoring from July 29 to August 2, 2024.
3. Specifically, this monitoring activity aims to:
 - a) gather data on the extent of actual in-school learners for the upcoming school year;
 - b) conduct a thorough inventory of learning resources to be utilized throughout the school year, assessing availability, quality, and relevance;
 - c) recognize and document milestones achieved in the preparation for the upcoming school year; and
 - d) identify issues and concerns that may affect effective planning, considering indicators that could aid in planning for technical assistance.
4. The orientation of monitors shall be on July 23, 2024 at 1:00 in the afternoon via online.
5. The list of Regional Monitoring Team is hereto attached for reference.
6. Travelling and other incidental expenses of the regional monitoring team shall be charged to RO MOOE/local funds subject to usual accounting and auditing rules and regulations.

7. RO monitors shall submit consolidated report on or before August 3, 2024 to gather regional data for policy recommendations and technical assistance

8. For inquiries and assistance, please contact Dr. Octavio A. Cabasag at 09985385668 or email us at

9. Immediate and wide dissemination of this memorandum is desired



Digitally signed
by Benjamin Diaz
Date: 2024.07.22
15:28:41
BENJAMIN D. PARAGAS, PhD, CESO III
Director IV Regional Director

Reference: DO 009 s. 2024

To be indicated in the Periodical Index
Under the following subjects:

ORAL & TO TO MATATAG LEARNERS MONITORING

Enclosure No. 1, Regional Memorandum No. _____, 5 2024

List of Regional Monitors for the Conduct of 2024 Oplan Balik Eskwela

Date of Monitoring	Division	School/District (Elem, JHS/SHS, integrated, Multigrade, Private Schools)	Regional Monitor	Position	Office
July 29 to August 2, 2024	Cagayan-CD 1		Isagani R. Duruin	Education Program Supervisor	CLMD
	Isabela LD 2		James D. Pamittan	Education Program Supervisor	CLMD
	Cagayan		Denis M. Agbayani	Education Program Supervisor	CLMD
	Cauayan City		Roderic B. Guinuca	Education Program Supervisor	CLMD
	Tuguegarao City		Rizalino G. Caronan	Education Program Supervisor	CLMD
	Nueva Vizcaya		Daisy Doral	Education Program Supervisor	HRDD
	City of Ilagan		Elvira Delos Reyes Maryan C. Diaros	Education Program Supervisors	QAD CLMD
	Santiago City		Rey A. Pascual	Education Program Supervisor	CLMD
	Isabela- Aurora, San Manuel Cagayan Quirino		Ronnie F. Tejano	Education Program Supervisor	CLMD
	Isabela-LD 1		Carlos Bergonia	Education Program Supervisor	FTAD
	Cagayan CD-2		Ma. Theresa F. Tamayao	SEPS	CLMD
	Quirino		Joey M. Apolinario	Education Program Supervisor	QAD
	Nueva Vizcaya		Candido Corpuz Juvenal Agustin	Education Program Supervisor	QAD CLMD
			Ronnie Guiloy	Education Program Supervisor	QAD
	Cagayan-CD 1		Marivic T. Somejo	Education Program Supervisor	FTAD
	Cagayan-CD 3		Ma. Digna Turingan	Education Program Supervisor	PPRD
	Cauayan City		Ferdinand Narciso	PDO IV	PPRD ESSD
	Tuguegarao City		Dr. Kae P. Mamba	Medical Officer	ESSD
	Isabela		Dr. Ryan Pacquing	Dentist III	ESSD
	Cauayan City		Romeo Palattao	PDO II	ESSD
	Santiago City		Engr. Laurente Columna	RO Engineer	ESSD
	Isabela		Amir M. Aquino/ Maribel Buyogan	PAU Head	PAU
	Batanes		SDO Monitor	CID/SGOD Chief	CID/SGOD
	Cagayan Isabela LD 5, 6 Cauayan City City of Ilagan Nueva Vizcaya		Rogie Sion Romel Costales Francis Deo Ventura Joselito Narag Zenaida Alejo	Functional Division Chiefs/OIC Chiefs	Finance HRDD PPRD ESSD FTAD

	Santiago City Quirino Tuguegarao City		Joy Soriano Octavio V. Cabasag Atty. Jose Mario Macarilay Florante E. Vergara Benjamin D. Paragas		QAD CLMD ADMIN ARD RD
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Republic of the Philippines
Department of Education
 REGION II-CAGAYAN VALLEY

**MONITORING TOOL FOR THE OPENING OF CLASSES
 SCHOOL YEAR 2024-2025**

Schools Division:	School ID:	School:
Schools Division Superintendent:	District:	School Address:
Date of Monitoring:	PSDS/DIC:	School Head:
Division/Regional Monitors:	Level:	<input type="checkbox"/> Public Purely Elem (K to 6 only) <input type="checkbox"/> Public Purely JHS only (G7 to G10) <input type="checkbox"/> Public Purely SHS only (G11-G12) <input type="checkbox"/> Public Secondary (G7 to G12) <input type="checkbox"/> Public Integrated (K to 10) <input type="checkbox"/> Public Integrated (K to 12) <input type="checkbox"/> Private Purely Elem (K to 6 only) <input type="checkbox"/> Private Purely JHS only (G7 to G10) <input type="checkbox"/> Private Purely SHS only (G11-G12) <input type="checkbox"/> Private Secondary (G7 to G12) <input type="checkbox"/> Private Integrated (K to 10) <input type="checkbox"/> Private Integrated (K to 12) <input type="checkbox"/> SUCs/LUCs Elem (K to 6 only) <input type="checkbox"/> SUCs/LUCs JHS only (G7 to G10) <input type="checkbox"/> SUCs/LUCs SHS only (G11-G12) <input type="checkbox"/> SUCs/LUCs Secondary (G7 to G12) <input type="checkbox"/> SUCs/LUCs Integrated (K to 10) <input type="checkbox"/> SUCs/LUCs Integrated (K to 12) <input type="checkbox"/> Others, Specify: _____

Objectives:

1. Gather data on the extent of actual in-school learners for SY2024-2025;
2. Conduct a thorough inventory of learning resources to be utilized throughout the school year, assessing availability, quality, and relevance;
3. Recognize and document milestones achieved in the preparation for the school years;
4. Identify issues and concerns that may affect effective planning, considering indicators that could aid in planning for technical assistance; and
5. Ensure that schools are ready for the start of classes.



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
Telephone Nos.: (078) 304-3855; (078) 396-9728
Email Address: region2@deped.gov.ph
Website: region2.deped.gov.ph

Doc Ref Code:	RO-CLMD-F021	Rev:	00
Effectivity:	06.09.23	Page:	1 of 8





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A. Enrolment

A.1 Elementary Level

Grade Level	Actual Headcount			No. of Balik-Aral	No. of Transferred-in	No. of Transferred Out
	Male	Female	Total			
Kindergarten						
Grade 1						
Grade 2						
Grade 3						
Grade 4						
Grade 5						
Grade 6						
TOTAL						

A.2 Secondary Level

Grade Level	Actual Headcount			No. of Balik-Aral	No. of Transferred-in	No. of Transferred Out
	Male	Female	Total			
Grade 7						
Grade 8						
Grade 9						
Grade 10						
JUNIOR HS						
Grade 11						
Grade 12						
SENIOR HS						
GRAND TOTAL						

A.3 ALTERNATIVE LEARNING SYSTEM (ALS)

Level	Actual Headcount		
	Male	Female	Total
BLP			
Elem			
JHS			
SHS			
TOTAL			



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A.4 SPECIAL CURRICULAR PROGRAMS (SCP) AND SPECIAL INCLUSION PROGRAMS (SIP)

Grade Level	SCP/SIP: _____			SCP/SIP: _____			SCP/SIP: _____			SCP/SIP: _____			SCP/SIP: _____		
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
Grade 1															
Grade 2															
Grade 3															
Grade 4															
Grade 5															
Grade 6															
ELEM															
Grade 7															
Grade 8															
Grade 9															
Grade 10															
JHS															
G-TOTAL															

B.1 Grade Level Assignments-Elementary

Grade Level	No. of Organized Classes	No. of Teachers Teaching the grade Mono Grade Classes	If Multigrade schools, Total No. of Teachers in Multigrade classes
Kindergarten			
Grade 1			
Grade 2			
Grade 3			
Grade 4			
Grade 5			
Grade 6			
Total			

B.2. Grade Level Assignments-Secondary

Grade Level	No. of Organized Classes	No. of Teachers
Grade 7		
Grade 8		
Grade 9		
Grade 10		
JHS		
Grade 11		
Grade 12		
SHS		
G-TOTAL		

B.3 Data on Newly Approved Applications:



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
 Telephone Nos.: (078) 304-3855; (078) 396-9728
 Email Address: region2@deped.gov.ph
 Website: region2.deped.gov.ph

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Directions : The monitor will look into the following documents, if the school has/have newly approved applications on the following:

- Establishment
- Conversion
 - Elementary to Integrated School
 - Non-implementing Units to Implementing Units
- Separation:
 - Former School Name: _____
 - New School Name: _____
- Renaming:
 - Former School Name: _____
 - New School Name: _____
- Additional Track/Strand/Specialization:
 - _____
 - _____
 - _____
- Special Curricular Program/s:
 - _____
 - _____

C. School Implementation and Supervisory Plan

Directions : The monitor will look into the following documents if there are, put a check mark on columns with evident or not evident and put remarks with significant observations.

Document	Evident	Not Evident	Remarks
Class and Teacher's Program for SY 2024-2025 duly signed and approved by school/district/division aligned with the calibrated MATATAG Curriculum and Special Curricular Programs			
Supervisory Plan for the Week/Month			



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Document	Evident	Not Evident	Remarks
Updated/contextualized Calendar of Activities			
Updated SF7 (School Personnel Assignment List)			
Updated School Forms (BOSY) SF 1-School Registry Other forms that apply			
SIP/AIP alignment to MaTaTaG Agenda			
Others, pls. specify:			

D. Curriculum and Teaching

Directions: Look into the alignment of curriculum with the readiness of teachers to understand their teaching methods and how they adapt to diverse student needs. Check the box that corresponds to your answer in each item using the legend below.

Areas	Rating		Remarks
	Evident	Not Evident	
<p>a. Instructional Support for Teacher Effectiveness and Efficiency as to</p> <ul style="list-style-type: none"> <input type="checkbox"/> MELCs (printed/digitized) <input type="checkbox"/> DLLs/DLPs updated, checked <input type="checkbox"/> SLMs, LAS printed/digitized, utilized <input type="checkbox"/> Ready Instructional Materials <input type="checkbox"/> Provision of instructional facilities and tools such as laptop, printer, projector, TV <input type="checkbox"/> Ready materials for IMs development such as cartolina, manila paper, ink, marker etc. <input type="checkbox"/> Lesson Exemplars <input type="checkbox"/> Worksheets <input type="checkbox"/> Materials for NMP, NRP, Catch-Up Fridays 			



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b. Teacher Capability Building <input type="checkbox"/> In service training for the opening of Classes, conducted <input type="checkbox"/> Collaborative learning practices <input type="checkbox"/> School-based training for MATATAG			
c. Curriculum Contextualization <input type="checkbox"/> Harvested Storybooks <input type="checkbox"/> SIMs <input type="checkbox"/> Primers <input type="checkbox"/> List of school-based quality assured learning resources <input type="checkbox"/> Others: _____			
d. Readily available assessment of learning outcomes <input type="checkbox"/> Rubrics <input type="checkbox"/> Test Item Banks			

E. Learners' Access to Appropriate Learning Materials and Learning Resources
(Please see attached copy to be accomplished by the school head/school property custodian)

E. School Adherence to Guidelines on the Prevention Infectious Diseases

Indicators	Evident	Not Evident	Remarks
With functional washing facilities and clean comfort rooms			
With available alcohols, facemasks, liquid soaps in all rooms			
Classroom doors and windows are open for proper ventilation.			
Proper solid waste management and disposal is observed			
Constant information drives on infectious diseases and natural calamities			

G. Issues and Concerns on the Opening of Classes



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Areas	Issues and Concerns	Activities/Interventions	Needs for Technical Assistance
Curriculum and Teaching <ul style="list-style-type: none">- teaching loads- learner-teacher ratio- materials and others			
Facilities and Equipment <ul style="list-style-type: none">- classroom needs- seats/chairs- tables- comfort rooms- TVL equipment- SciMath equipment- TV/projector- School Library/Hubs			
Learning Resources <ul style="list-style-type: none">- LMs- TGs- Lesson Exemplars- TXs- WSs			
Other Special Support Services			



