



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
Schools Division of Nueva Vizcaya

5 January 2024

DIVISION MEMORANDUM

No. 01, s 2024

SY 2023-2024 FIVE-DAY MID-YEAR BREAK

TO: Assistant Schools Division Superintendent
Curriculum Implementation Division Chief
School Governance and Operations Division Chief
Education Program Supervisors
Public Schools District Supervisors/Districts-in-Charge
Heads of the Different Sections
All SDO Personnel

1. Pursuant to the provisions of DO #2, s. 2023 on the **Implementing Guidelines on the School Calendar and Activities for the School Year 2023-2024**, the Schools Division Office of Nueva Vizcaya through the Curriculum Implementation Division (CID) shall conduct the **five-day mid-year break** focused on the Professional Development of Teachers from **January 24-26 to January 29-30, 2024**.
2. Two days (2) shall be spent evaluating the school's progress in implementing the education programs, projects, and activities, as well as **reviewing the performance of teachers and the school staff** to address concerns through cooperative effort and the other three days (3) shall be devoted to the **conduct of school-based In Service Training (INSET) activities** for the teachers and **preparation of instructional materials**.
3. The schools/districts are reminded that the focus of the mid-year activity shall be on:
 - a. Learning Diversity and Student Inclusion,
 - b. Assessment and Reporting in the K to 12 Basic Education Program,
 - c. 21st Century Skills and ICT Integration in Teaching and Assessment, and
 - d. Curriculum Contextualization, Localization, and Indigenization.
4. Below is the general outline of activities:

Date	Modality/Topic	In-charge
January 24, 2024	Plenary Session – Hybrid <ul style="list-style-type: none">• Learning Assessment (Closing the Gaps) <i>Literacy and Numeracy National Certificate Portfolio Assessment (ALS)</i>	Curriculum Implementation Division



Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya

Telephone Nos.: (078) 362-0106, 09171589946

Email Address: nuevavizcaya@deped.gov.ph

Website: www.deped-nv.com.ph

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	<i>Quarter Assessment Contextualization of Learning Resources</i> <ul style="list-style-type: none"> • SIP and AIP • School Governance and Operations Concerns • Positive Discipline • MATATAG Agenda 	Mary Julie A Trus Dr. Romulo Ancheta Atty. Julius Cesar Domingo Wilhelmina Castro Maricel S. Franco
January 25, 2024	Parallel Session – Face to Face <ul style="list-style-type: none"> • Teaching Strategies to address diverse learners • Developmentally Sequenced Teaching-Learning Processes • Core Behavioral Competencies • Communities Practice 	District/School
January 26, 2024	Parallel Session – Face to Face <ul style="list-style-type: none"> • Review of Teacher/School Initiated PAPs and Alignment to SDO-based PAPs <i>Innovation/ Development Projects CI Projects Researches</i> • Walkthrough of IPCR/KRA 	District/School
January 29, 2024	Parallel Session – Face to Face <ul style="list-style-type: none"> • Workshop/Writeshop (Development of Contextualized Learning Resources and Assessment Tools) • Presentation of outputs/Exhibit 	District/School
January 30, 2024	Parallel Session – Face to Face <ul style="list-style-type: none"> • Preparation of Instructional Materials per grade level/learning area 	District/School



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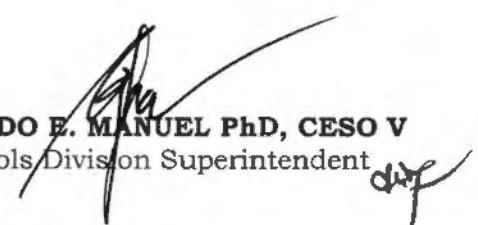
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	<ul style="list-style-type: none">• Display/IMS of Exhibit• Other school concerns• Clearing House/Closing Meeting	
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5. The Education Program Supervisors shall lead in the monitoring of the school's compliance on the conduct of the mid-year INSET and other related activities.
6. Expenses to be incurred by the schools in conducting the INSET/related activities shall be charged to the division HRTD, MOOE and/or other local funds subject to the usual accounting and auditing rules and regulations.
7. For information, guidance and compliance.


ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent



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